

## Alerts

Log in to Online Banking, then click on Self Service and then Account Alerts to set up your alerts.

The screenshot shows the Online Banking Self Service menu. The 'Self Service' tab is circled in red. Under the 'Alerts' sub-tab, 'Account Alert' is circled in red. The menu includes sections for Secure Mail, Personal Options, Additional Services, Member Requests, and Security Information.

Use the drop down box to select the account on which you want alerts, and how you wish to receive them.

The screenshot shows the Account Alert setup form. A dropdown menu is open showing account options: CHECKING -- Checking, IRA -- Share IRA, LINE OF CREDIT -- Credit Line, SAVINGS -- Savings, and HOLIDAY SAVER -- Savings. The 'email and SMS' option is circled in red. The 'OK' button is also circled in red. The form includes fields for account selection, alert type, and notification method.

*SMS will only be shown as an option if you have signed up for Mobile Banking with Alerts. If you have not signed up for Mobile Banking with alerts, you can click on Self Service and Mobile Banking and enroll.*

Need to change your email address? Click Self Service and Personal Information.

Please note that alerts take up to 24 hours to become active.